



VENTURA COUNTY
AMBULATORY CARE
A Division of Ventura County Health Care Agency

MEMORANDUM

TO: ALL CLINIC STAFF

FROM: THERESA CHO, MD AND MARTY HAHN

SUBJECT: DISINFECTION MEMO

DATE: MAY 26, 2020

CC: ALLISON BLAZE, MD

Below are recommendations and reminders to use along with the Policy, 106.061 Cleaning and Disinfection of Patient Care Equipment, when treating patients during the COVID-19 Pandemic.

- Entrances, Waiting Rooms, and Registration
 - Wipe down seating, door handles, light switches, elevator buttons, registration pass throughs, and other high touch surfaces at least every 2 hours* with approved disinfectants.
- Vitals areas
 - Wipe down scales, vitals monitors, blood pressures cuffs, other equipment that has been used in patient care and other high touch surfaces between patients with approved disinfectants.
- Exam, Procedure, Ultrasound, and NST Rooms
 - Wipe down exam table or chair, patient chairs, otoscopes, countertops, faucet handles, door handles, other equipment that has been used in patient care, and other high touch surfaces between patients with approved disinfectants.
- Phlebotomy draw station
 - Wipe down chairs, tables, countertops, other equipment that has been used in patient care, and other high touch surfaces between patients with approved disinfectants.
- X-Ray Rooms
 - Wipe down the x-ray table and Bucky if used, lead aprons, patient chairs, changing areas, door handles, positioning pads, other equipment that has been used in patient care and other high touch surfaces between patients with approved disinfectants.
- Patient bathrooms
 - Wipe down faucet handles, door handles, toilet lever, urine pass through doors and pass through, baby changing tables and other high touch surfaces at least every 2 hours* with approved disinfectants.

- Nurse stations
 - Wipe down faucet handles, cupboard handles, countertops, copiers, keyboards, phones, other high use items and high touch surfaces at least twice a day with approved disinfectants.
- Break rooms
 - Wipe down microwaves, refrigerators, toasters, water dispensers, faucet handles, countertops, tables, chairs, other high use items and high touch surfaces at least twice a day with approved disinfectants
- Hand Hygiene
 - Follow WHO 5 moments of hand hygiene as well as any time you use the restroom, touch your nose, mouth, or face, eat, drink, cough, sneeze, or touch any high touch surface.

*Frequency is based on lower patient volume. As volume increases, frequency should increase to every hour.